

# TOWN OF STRATHAM FIRE DEPARTMENT

**JOB TITLE:** Shift Paramedic

**DEPARTMENT:** Stratham Fire Department

**EMPLOYMENT STATUS:** Part-Time (Per Diem)

**PAY RATE:** \$28.00 - \$32.00 per hour

## GENERAL PURPOSE

Provides advanced life support (ALS) emergency medical services as a Shift Paramedic for the Stratham Fire Department. Acts as the senior medical authority on assigned ambulance crews, delivers high-quality prehospital care, and supports the ongoing readiness, training, and operations of the EMS division.



## SUPERVISION RECEIVED

Works under the general supervision of the Paramedic Program Coordinator and Shift Officer and operates within the department's established chain of command.

## SUPERVISION EXERCISED

May provide functional supervision, clinical direction, and mentorship to EMS personnel assigned to the shift, including EMRs, EMTs, AEMTs, and paramedic students during patient care and routine operations.

Acts as the senior medical authority on assigned ambulance crews and at emergency scenes, directing patient care activities in accordance with established medical protocols and department guidelines.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responds to emergency medical calls and provides advanced life support care, including patient assessment, treatment, medication administration, and transport.
- Acts as the senior medical provider on the ambulance crew and at emergency scenes.
- Conducts patient examinations, documents vital signs, treatments, medications, and all patient care activities in accordance with department policy and medical protocols.
- Provides emergency medical care in compliance with approved protocols, medical direction, and applicable laws and standards.
- Communicates patient status and care information to receiving hospitals during transport.
- Maintains accountability, control, and chain of custody for all paramedic-level medications, including narcotics.
- Coordinates daily duties and assignments with the Shift Officer or Shift Lead.
- Assists in mentoring and supporting Call/Volunteer EMS members through training and skills development.
- Conducts routine checks and maintenance of EMS equipment, apparatus, and vehicles.
- Participates in community outreach and department events as assigned.

- Performs general station, building, and grounds maintenance as required.
- Carries out other related duties as assigned.

## PERIPHERAL DUTIES

- Assists with EMS supply inventory, restocking, and reordering for the ambulance.
- Supports public education, fire prevention, and community relations efforts.
- May assist with ride-time supervision of EMS students or new EMS personnel as directed.

## MINIMUM QUALIFICATIONS

### **Education and Experience:**

- Associate's degree in paramedicine or equivalent combination of education and experience preferred.
- Minimum of one (1) to three (3) years of experience as a practicing paramedic.
- Must be certified as an EMT-Paramedic through the National Registry of Emergency Medical Technicians (NREMT).
- Must maintain all required continuing education and certifications.

### **Certifications and Licensure:**

- National Registry of Emergency Medical Technicians (NREMT) Paramedic Certification
- New Hampshire Bureau of EMS Paramedic License
- American Heart Association (AHA) BLS Basic Life Support for Healthcare Providers
- AHA Advanced Cardiac Life Support (ACLS)
- AHA Pediatric Advanced Life Support (PALS)
- Completion of all State of New Hampshire Scope of Practice modules and required educational programs
- Emergency Vehicle Operator Course (EVOC) certification (or proof of equivalent training)

### **Knowledge, Skills, and Abilities:**

- Thorough knowledge of advanced life support principles, emergency medical protocols, and rescue operations.
- Ability to remain calm and make sound decisions under stressful emergency conditions.
- Ability to communicate effectively both verbally and in writing.
- Ability to analyze emergency situations and take appropriate action.
- Ability to operate EMS equipment, medical devices, and department vehicles.
- Working knowledge of the Town of Stratham, including streets, locations, and target hazards.
- Proficiency with electronic patient care reporting systems and computer-based documentation.

## SPECIAL REQUIREMENTS

- Must possess and maintain a valid New Hampshire driver's license.
- Must pass background check, medical evaluation, and drug screening.
- Must meet department physical and medical standards.

- Must comply with all department policies, procedures, and medical control requirements.

## TOOLS AND EQUIPMENT USED

Ambulances, cardiac monitors, medication delivery systems, airway management equipment, stretchers, radios, PPE, medical bags, computers, and department vehicles.

## PHYSICAL DEMANDS

The physical demands described here represent those required to perform essential job functions. Reasonable accommodations may be made.

Regular lifting, carrying, pushing, and pulling of patients and equipment, occasionally exceeding 100 pounds with assistance.

Frequent standing, walking, bending, kneeling, climbing, and working in confined or hazardous environments.

Ability to wear PPE and function effectively during physically and emotionally demanding emergencies.

Vision requirements include close, distance, color, peripheral, depth perception, and ability to adjust focus.

## WORK ENVIRONMENT

Work is performed in emergency and non-emergency environments, including indoors, outdoors, and in all weather conditions.

Exposure to infectious diseases, hazardous materials, loud noise, emotionally stressful situations, and physically demanding conditions.

Shift work including weekends, holidays, and variable hours.

## SELECTION GUIDELINES

Appointment is contingent upon successful completion of application review, background check, and medical clearance. Continued employment requires maintenance of certifications, training participation, and compliance with department standards.

*The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. SFD maintains a drug-, alcohol-, and tobacco-free environment.*